Query

This procedure explains how to perform the various query functions in CM/ECF.

STEP 1Click the Query hypertext link on the CM/ECF Main Menu.
(See Figure 1.)

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Figure 2

- Enter your PACER information (login, password, client information).
- **NOTE:** Access fee subject to change.
- Click [Login].

STEP 3 The Query information screen will display. Your menu selections may vary from this screen. (See Figure 3.)

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Figure 3

- Enter the information you want to perform the query on (i.e., case number-including the hyphen, last name, social security number, etc.). If multiple Nature of Suits are selected for a query, CM/ECF displays a message that the search could produce many records and lead to a large billing charge.
- Click [Run Query].

STEP 4 The Query Selection screen appears. (See Figure 4.)

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Figure 4

- Click on the Query selection of your choice.
- Mobile Query, at the top of the screen, streamlines the basic CM/ECF search when using portable devices. It is compatible with smart phones such as the iPhone and the Android, as well as with Blackberry smart phones and other PDAs that can access web applications.
- The following are some examples of the available Query screens:
 - 1. Notice of Bankruptcy Case Filing screen (Figure 5)



Figure 5

2. The Related Transaction Selection screen (Figure 6)

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3. The Deadlines/Hearings screen (Figure 7)

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Figure 7

4. The Case Summary screen (Figure 8)

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Figure 8